



BRANDON SCHOOL DIVISION

Policy Review Committee Minutes

Thursday April 21, 2016, 12:00 p.m.
Boardroom, Administration Office

Present: P. Bartlette (Chair), S. Bambridge, K. Sumner,
M. Sefton (Alternate).
Mr. D. Labossiere, G. Malazdrewicz, B. Switzer.

1. CALL TO ORDER:

The Policy Review Committee Meeting was called to order at 12:14 p.m.

2. APPROVAL OF AGENDA

Trustee Bambridge noted she had one item to add to the agenda.

The Committee agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of February 18, 2016 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A) Procedures #1017 – Form A - Research Application Form

The Committee reviewed and discussed Procedures #1017 - Form A – Research Application Form, as the contact information for submission of completed applications is no longer current.

Trustees agreed to recommend the information be changed to direct applications to The Office of the Superintendent.

A Giving of Notice will be brought forward at the May 9, 2016 Board Meeting.

B) Policy Procedures #4049 (C) – Protocol for Cases of Fifth Disease (Erythema Infectiosum)

Trustees reviewed the document and Ms. Becky Switzer, Director of Human Resources, provided background for the Procedures and answered Trustee questions. Ms. Switzer noted these Procedures will come into effect September 6, 2016.

A Giving of Notice will be brought forward at the May 9, 2016 Board Meeting.

C) Human Diversity Policy

Mr. Greg Malazdrewicz, Assistant Superintendent, provided an update to the Committee and indicated that the guidelines are being reviewed. Mr. Malazdrewicz added that updated information will be provided to the Committee as it becomes available.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) Division Logo

Mr. Denis Labossiere, Secretary-Treasurer, provided information on this matter. He indicated that the Brandon School Division logo is not trademarked. The Committee discussed the matter and agreed to refer the Trademarking of the BSD logo to the next Regular Board meeting for discussion.

B) Chaperones on School Buses

Trustee Bambridge requested information on this matter and asked that it be noted that chaperones should sit throughout the bus. Mr. Malazdrewicz indicated that this is an operational matter, not a policy matter. It was agreed that a memo to school Administrators regarding this matter would be sent by the Office of the Superintendent.

6. OPERATIONS INFORMATION

7. NEXT MEETING: Thursday, May 19, 2016, 12:00 p.m., Boardroom

The meeting adjourned at 12:54 p.m.

Respectfully submitted,

P. Bartlette, Chair

S. Bambridge

K. Sumner

M. Sefton (Alternate)